



# The Gordon Foundation

## Special Projects Application Process

1. The application is in PDF format. Please complete the application.
2. Save the completed application using the following title "GFNS(project name)
3. Your application can also be saved as a PDF.
4. Send completed application electronically [infogfns@gmail.com](mailto:infogfns@gmail.com). Application should be received by the intake date.
5. You will receive notification from the Board Secretary within 10 business days confirming receipt of your application.
6. Please include the e-mail address where the confirmation notice should be sent.
7. A representative from your organization may be requested to attend a Board Meeting to present on the application and answer questions from the Board.
8. If your application is successful, please be prepared to submit a summary report following your special event, including a brief financial report, and information on how The Gordon Foundation was recognized as a sponsor.

There are three intake dates for applications to the Speakers Program:

Spring Intake deadline - March 31st

Review date - April 30th

Fall Intake deadline - September 30th

Review date - October 31st

Winter Intake deadline - December 31st

Review Date - January 31st



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## Special Projects Application Form

1. Amount Requested:

\_\_\_\_\_

Note: The disbursement of funds will be at the discretion of the board and could result in half of the funds being disbursed in advance of the event and the second half upon receipt of a summary report of the event.

2. Special Projects Application:

Name of Organization \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Contact Person \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Email Address \_\_\_\_\_

3. Name of proposed project:

\_\_\_\_\_

4. Applicants Charitable Number (BN number)

\_\_\_\_\_

5. Please indicate anticipated size of the project:



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6. Note how your organization meets the criteria to be eligible for a special project (e.g. non-government, non-profit organizations, conferences, annual meetings, educational institutes and workshops): **MAXIMUM 350 WORDS**

7. Date of proposed project timeframe: (yyyy-mm-dd): \_\_\_\_\_ - \_\_\_\_ - \_\_\_\_

8. Relevance of special project to the mental or emotional well-being of children and youth:  
**MAXIMUM 350 WORDS**

9. Please attach a detailed budget and clarify the exact amount of the request to THE GORDON FOUNDATION for CHILDREN and YOUTH. (Enter this amount at the top of page 1).

10. Keeping in mind the mission of THE GORDON FOUNDATION for CHILDREN and YOUTH (“using awareness and promotion to encourage and cause change”) how will the foundation be recognized for its donation to this special project? **MAXIMUM 350 WORDS**



*The  
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11. Additional comments on why you believe this particular special project should be sponsored.  
MAXIMUM 350 WORDS

Signature:

\_\_\_\_\_

Date:

\_\_\_\_\_